

## Minutes of the Kelsey PTFA Meeting held on Thursday 2<sup>nd</sup> November 2017

Present:, Faye Thompson, Sophie Dale, Yvonne Stark, Helen Eastwood, Deborah White, Vicky Brocklesby

Apologies: Stuart Murray, Felicity Gardner, Louise Reece, Benjamin Rhoades

There is a slight change the figures recorded at the last meeting. The profit made during the year was £1050.31, not £1020.18, making a closing balance of £7009.19.

### **Aims for the PTFA**

Faye suggested we needed to outline our aims for the year so everyone know what we are working towards. The last big item we raised money for was the provision of new tablets, this has been achieved and the tablets can now be purchased.

Our next aim will be revamping and updating the library and the Key Stage 2 reading area. We will publicise this so parents and carers know that we are trying to raise funds for items that will benefit their children.

### **Halloween Disco**

The Halloween Disco went well due to the hard work of all the helpers. We raised £441.23 and after expenses that left a profit of £224.93 which is an excellent amount considering our last disco in February only raised £80. We did not receive any negative feedback from not having a fireworks display and the Halloween games went down really well.

### **Christmas Fair**

Faye will contact local small companies inviting them to have a stall.

We discussed what stalls we could potentially have:

- Elves Workshop
- Wine and Water
- Teddy Raffle
- Refreshments, including hot chocolate/mulled wine
- Chocolate Tombola
- Santa's Grotto – Sophie will contact Father Christmas
- Sprout Train – Richard Eddy will run this stall
- Decorate the Tree??
- Find the Golden Carrot
- Drop the Penny
- Reindeer Food
- Class Craft Stalls
- Guess the Baubles in the Jar
- Pin the Tail on Rudolph
- Christmas Tree Pong
- Splat the Elf

- Guess the name of the Elf cake
- Pop the balloon

We need to budget for all the items that need purchasing and allocate jobs to people.

Faye suggested the hall is used for games, class 1 for external companies and Class 2 for refreshments.

We will be having a non uniform day to collect donations for the Elves Workshop and Chocolate Raffle or children can bring £1.

### **Carol Service**

This will be held on Thursday 14<sup>th</sup> December and afterwards we will serve tea, coffee and mince pies to help raise funds.

### **Wreath Making**

Tickets are selling well for the Wreath Making. Flick will put a reminder on Facebook to ensure the last few tickets are sold. Helen can accommodate a maximum of 20 people and currently at least half the tickets have been sold.

### **Christmas Play**

Faye confirmed that all the proceeds from ticket sales for the Christmas play will be passed on to the PTFA.

### **PTFA Email**

Ben has created an email address which can be used for PTFA communication:

kelseyprimarypfa@outlook.com