



Kelsey Primary School
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Headteacher: Magnus Smedley

13th April 2016

Dear children, families, friends, governors and volunteers

After School Clubs

Please find attached to this letter a reply slip for after school clubs from Easter to the summer holidays 2016.

Clubs will not run the first week back (week beginning 12th April), they all start week commencing Monday 18th April and will run until the 2nd last week of term (week ending Friday 8th July), therefore there will be no clubs the final 2 weeks of term before the summer. Out of School club will still run as normal.

Terms and Conditions

- By booking your child into any after school activity you are automatically deemed to have accepted these terms and conditions.
- All places are offered on a strict first come first served basis.
- Payment will be required in advance of the club commencing – please make cheques payable to “Lincolnshire County Council”.
- If you need to pay by instalments – we will operate a 50% payment in advance, followed by 50% the following month.
- Children who are entitled to Free School Meals (FSM) – the school will pay 50% of the costs for these children.
- Unexpected circumstances or hardships – as a school we are committed to supporting every family to the best of our ability. If you unexpectedly encounter financial difficulties and cannot make a payment please come and speak to me; any enquiries will be dealt with in the strictest confidence and we will do everything we can to delay or defer payments. (But do please understand the school like every government funded body is experiencing a real squeeze on its budget at present).
- **Outstanding behaviour is expected at all times in any after school club. In the event this is not the case a warning will be issued to the parents / guardians of the child by the headteacher. Any second occurrence of poor behaviour will result in the child being barred from the club and no refunds will be given.**
- No refunds will be given if a child does not attend a club due to being ill or other absence (as we will still have to cover the costs).
- No refunds will be given if the school has to cancel an activity due to circumstances that are not reasonably under its control e.g. a snow closure.
- Refunds will be given if the school has to cancel an activity due to circumstances that are reasonably under the control of the school.

Booking Slip for after school clubs

Name of Child: _____

All clubs start week commencing Monday 18th April 2016 and will run until the 2nd last week of term (week ending Friday 8th July) = 11 weeks.

Day	Club	Spaces	Cost	Please tick
Monday	Puzzle – lunchtime, Miss Webster, Reception & KS1 only	15	None	
Tuesday	Arts & crafts – 1530 to 1630, Mrs Penswick, Y5 / Y6 only	10	£2 per week (£22 for the term)	
Wednesday	Cooking / baking – 1530 to 1630, Mrs Stickland & Mrs Hortswood KS1 only (priority will be given to those who have not participated this school year already)	8	£2 per week (£22 for the term)	
Thursday	Sports – 1530 to 1630, Mr Wheeler, All year groups	20	£3 per week (£33 for the term)	
	Chess – 1530 to 1630, Mr Smedley, KS1 & KS2 only	15	None	
Friday	Gardening – 1530 to 1630, Mrs Eddy, KS2 only Will start once weather improves probably around Easter.	15	None	

Please make cheques payable to “Lincolnshire County Council”

Please note that if there is not sufficient interest in a club it may not run.

Clubs will be rotated over the year to allow other age ranges to take part, if you have any questions please speak to Mr Smedley.

We will write to you all again the last week of each full term with a slip for the following terms clubs.

As always if you have any questions, queries, complaints or compliments please pop in and see me. I am nearly always on the playgrounds at the start and end of the day or just ring the front door bell.

M. J. Smedley

Magnus Smedley